

THERAPY AND LEARNING CENTER (TLC) PLAN FOR REOPENING SCHOOLS SUPPLEMENTAL GUIDANCE (Posted August 20, 2020)

This document is issued pursuant to the Supplement to the Interim Guidance for In-Person Instruction at Pre-K to Grade 12 Schools during the COVID-19 Public Health Emergency in which it specifies that responsible parties must post specific components of their reopening plans regarding remote learning, testing, and contact tracing. The following information has been extracted from our plan.

Remote Learning:

In order to ensure success for remote learning the following will be implemented and communicated in the family's preferred language:

- TLC will promote equity by making sure that all students have opportunities to access routinely scheduled instruction, interaction, feedback and support from teachers and related services staff.
- All students will have opportunities for regular and substantive contact with qualified instructional personnel regardless of delivery method (remote or hybrid).
- Families will be engaged in the teaching and learning process through contact with teachers and therapists, as well as participants in the remote lessons.
- A social worker will be available to families to address the specialized needs of students whose educational experiences in 2019-2020 were disrupted due to school closures and who now require additional social, emotional, or academic support to be successful.
- Team meetings will be held weekly for staff members to share information about individual needs and each student's responses to hybrid and/or remote learning.
- Quarterlies and annual progress reports will continue to be sent to districts and families utilizing diagnostic assessment to determine each student's academic, social, and emotional needs.
- There will be a balance of screen time and authentic learning experiences during remote learning periods.
- TLC will continue to make each learning model as inclusive and culturally-responsive as possible.
- All necessary accommodations, modifications, supplementary aids and services and technology (including assistive technology) will meet the unique needs of each student.
- In the event of intermittent and/or extended school closures, all community members/families will be notified.

Testing:

The decision of whether a COVID-19 test needs to be conducted will be determined by a healthcare provider or the local department of health. TLC will defer all testing decisions to our local health department.

Contact Tracing:

Contact tracing allows public health officials to put in place isolation or other measures to limit the spread of the virus. TLC will cooperate with state and local health departments. In order to assist local health departments with contact tracing, TLC will:

- Maintain accurate attendance records of students and staff members.
- Maintain a log of any visitors which includes the date and time they visited.
- Assist local health departments in tracing all contacts of the individual at school in accordance with the protocol, training, and tools provided through the NYS Contact Tracing Corps.
- Confidentiality will be maintained as required by federal and state laws and regulations. We will defer to guidance and direction from the local health department as to whom shall be excluded from the school building.

If your child is in need of a remote learning device, please click the following link:

<https://coronavirus.schools.nyc/RemoteLearningDevices>