

SICK / INJURED POLICY

Dear Parent/Guardian,

This is a reminder about Therapy and Learning Center's Policy and Procedure for when a child may become sick or injured during the school day.

If a child should become ill or injured during school hours, you will be contacted immediately by the school nurse. The nurse will then inform you (the parent) that your child may or may not remain in school due to the severity of the illness or injury.

If it is determined by the school nurse, that your child may not remain in school, a parent or guardian will be required to pick up the child. The child will not be allowed to return home on the bus if he or she is ill. It is the responsibility of each and every parent to come and get their child or to make arrangements to have their child picked up by a previously noted "Emergency Contact".

Prior to each and every child's admission to Therapy and Learning Center, all parents/guardians are required to complete an Emergency Contact list which included at least seven names and (working) telephone numbers. It is your responsibility to inform those persons listed as emergency contacts that they may be asked to pick up your child if you (the Parent) are unable to do so.

Until the parent or emergency contact person arrives, the child (as determined by the school nurse) will either remain lying on a mat in his/her classroom or in another private area in the school building.

In case of a severe illness or injury, the nurse will remain with the child and inform you that a determination was made to call 911. If it is medically determined that the child must go to the hospital, you will be informed of the name and address of such hospital, as well as the designated staff member who will be accompanying your child. That staff member will remain with the child until the parent arrives.

If you have any questions, please feel free to call the School Nurse at 718-290-2715. Thank you for your ongoing cooperation and assistance.

****IN THE EVENT THE SCHOOL NURSE IS ABSENT, THE EXECUTIVE DIRECTOR or ED. DIRECTOR WILL MAKE ALL DECISIONS RELEVANT TO MEDICAL NEEDS OF YOUR CHILD.**

Sincerely,
TLC School Administration